

RULE CONCERNING STUDENT MEDIA

AUTHORITY

A Rule of YouX (historically the Adelaide University Union) enacted
Pursuant to Clause 20 of the AUU Constitution

RULE

1. Objectives

- 1.1. To provide regulation for the powers, duties, and responsibilities of Adelaide University Student Media (AUSM).
- 1.2. To provide guidance for the relationship between AUSM and other parts of YouX.

2. Definitions

- 2.1. The definitions in Clause 3 of the AUU Constitution apply to this policy unless specified otherwise below.
- 2.2. "AUSM Director" means an On Dit Magazine editor or an On Dit Radio director.
- 2.3. "AUSM Director Obligation" means an obligation of an AUSM director that is enumerated in Clause 4 of this Rule. Any other obligation placed on AUSM directors either by this Rule or by any other means is not an "AUSM director obligation" for the purposes of this Rule.
- 2.4. "Volunteer" means a person not motivated by financial or material gain who has been allocated a role or responsibility with AUSM, by an AUSM Director.
- 2.5. "AUSM content" means any content published and/or distributed by AUSM Director and/or AUSM volunteer which include but not limited to: an issue of On Dit Magazine, an AUSM social media post, an AUSM online article, an AUSM podcast.

3. Interpretation

Interpretation of this policy is within the jurisdiction of the President, pursuant to the authority of Board.

4. AUSM Director Obligations

AUSM Directors must not:

- 4.1. Be found by a court of law to have broken any law in connection with their duties as AUSM Directors.
- 4.2. Misappropriate any amount of Student Media funding.
- 4.3. Make significant deviations from the publication schedule agreed to in pursuance with Clause 13.3. of this Rule, without reasonable excuse or appropriate consultation.
- 4.4. Breach a resolution of the Student Media Tribunal.

5. YouX Obligations

YouX has an obligation to:

- 5.1. Allow the publication of any material, including material related to YouX, the University and associated organisations and persons, except in circumstances where it would be illegal for the material to be published.
- 5.2. Not interfere with any editorial decision of AUSM, other than as sanctioned by this Rule.
- 5.3. Provide access to appropriate training and facilities required for AUSM Directors to fulfil their roles, as determined in consultation with the General Manager (or their nominee).
- 5.4. Ensure that AUSM Directors are able to take an active part in YouX budgeting process.

6. Code of Conduct for On Dit Magazine Editors

The role of On Dit Magazine editors encompasses the following duties. On Dit editors must:

- 6.1. Ensure that as many printed copies of On Dit Magazine are distributed as is reasonably practicable.
- 6.2. Provide the Executive Officer (or their nominee) with an electronic copy of each issue 48 hours prior to sending the issue to print and not proceed to print before receiving written approval from the Executive Officer (or their nominee). Granting of approval must be made in accordance with section 13.
- 6.3. Make On Dit Magazine a medium through which a range of views may be expressed, rather than only that of the editors, or any other person or group.
- 6.4. Allocate five (5) pages to YouX each issue. These pages may be used for any purpose YouX deems appropriate. YouX must work in consultation

with the editors in exercising this right. YouX may use fewer pages if it sees fit. One (1) separate page excluding the five(5) pages will be allocated as the column of the YouX President. Any deviation from content submitted by the YouX President must be approved by them. On Dit Magazine editors may grant extra pages at their discretion.

- 6.5 Remain Ordinary Members of YouX for their term of office
- 6.6 Act in accordance with all relevant University of Adelaide policies and YouX Rules and Policies.
- 6.7 Ensure all volunteers are treated fairly and without discrimination.
- 6.8 Provide a report at each Student Media Committee meeting indicating how many copies of each On Dit Magazine edition released since the previous Committee meeting were distributed, and how many were left undistributed.
- 6.9 Act within the Equal Opportunity Policy and Student Misconduct Rules of the University of Adelaide, and Defamation Act 2005 (SA) at all times.

7. Code of Conduct for On Dit Radio Directors

The role of On Dit Radio directors encompasses the following duties. Student Radio directors must:

- 7.1 Provide an On Dit Radio program guide to YouX to be published online.
- 7.2 Make available online as many On Dit Radio shows as is reasonably practicable.
- 7.3 Ensure appropriate training is given to all volunteers, as determined in consultation with Executive Officer (or their nominee). Broadcaster training should be delivered in consultation with the Radio Adelaide training office.
- 7.4 Make On Dit Radio a medium through which a range of views may be expressed, rather than only that of the Student Radio directors, or any other person or group.
- 7.6 Remain Ordinary Members of YouX for their term of office.
- 7.7 Ensure all volunteers are treated fairly and without discrimination.
- 7.8 Provide a report at each Student Media Committee meeting.
- 7.9 Act within the Equal Opportunity Policy and Student Misconduct Rules of the University of Adelaide, and Defamation Act 2005 (SA) at all times.

8. Appointment of AUSM Directors

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- 8.1 AUSM Directors shall be elected annually four weeks after the YouX elections pursuant to Student Media Directors Elections Rules. The elections must be carried out online through the university voting website.
 - 8.2 On Dit Magazine editors shall run in teams of up to four.
 - 8.3 On Dit Radio directors shall run in teams of up to two.
 - 8.4 The term of office for AUSM Directors is from the 1st of December in the year that they are elected to the 30th of November the following year.
 - 8.4 AUSM Directors shall provide appropriate handover guidance and all necessary assistance to incoming AUSM Directors.
 - 8.5 Upon the expiration of their terms of office, all materials and resources under the control of AUSM Directors will be transferred to the new directors. This includes, but is not limited to, office space, social media accounts, email accounts, and website access codes.

9. Ceasing to be an AUSM Director

- 9.1 A person ceases to be an AUSM Director:
 - 9.1.1 Upon the expiration of their term of office;
 - 9.1.2 Upon the receipt by the EO or President of a written letter of resignation;
 - 9.1.3 Upon being dismissed pursuant to this Rule.
- 9.2 In the event that an AUSM Director resigns or is removed, the remaining AUSM Directors shall continue in their roles until they cease to hold the position in a manner prescribed in Clause 9.1. If the remaining members of the team from which the vacancy arises wish to fill the vacancy, the Student Media Committee shall fill the vacancy on the recommendation of the remaining team members.
- 9.3 In the event that all On Dit Magazine editors or On Dit Radio directors resign or are removed prior to the expiration of their term of office, the Board will determine how to fill those roles for the remainder of the term of office.

10. Removal of AUSM Directors

- 10.1 Where there has been a suspected breach of AUSM Director Obligations, a Resolution may be approved by a three quarter Simple Majority of the Board: "That an Independent Committee be established to determine whether [name] has breached an AUSM Director Obligation."
- 10.2 The Independent Committee shall consist of the YouX President, the YouX Executive Officer, and a nominee of Student Care.

- 10.3 The Independent Committee must determine whether the AUSM Director/s named in the Resolution of Board breached an AUSM Director Obligation.
- 10.4 The Committee may employ any methods and procedures it sees fit in order to make this determination, but must abide by the principles of procedural fairness and natural justice. It must, however, ensure the AUSM director/s in question are afforded a hearing before the Committee, and are aware of the content of all allegations made against them at the time of the hearing.
- 10.5 The Independent Committee must make a recommendation by two thirds absolute majority whether there has been a breach of AUSM Director Obligations.
- 10.6 A report with this recommendation must be submitted by the Independent Committee for approval to the next Ordinary Meeting.
- 10.7 If the recommendation is that the AUSM Director be removed from their position, a motion must be put: "That the Board accepts the Independent Committee's determination that [name] breached an AUSM Director Obligation, and hereby removes [name] as an AUSM Director." This motion may only be passed by a three quarter simple majority.
- 10.8 If the Committee's recommendation is that the AUSM Director not be removed from their position, then no motion to remove the AUSM Director may be put.
- 10.9 The President will inform all AUSM Directors of the determination of Board as soon as practicable after the outcome.

11. Executive Officer

The Executive Officer (or nominee) shall be charged with overseeing:

- 11.1 All advertising in AUSM.
- 11.2 All AUSM finances.

12. AUSM Volunteers

- 12.1 AUSM Directors may appoint and remove volunteers at their discretion.
- 12.2 AUSM must abide by any volunteer code of conduct of YouX
- 12.3 If Student Radio Directors wish to remove any or all volunteers, advice must be sought prior to removal, from an independent committee consisting of the YouX President, the Executive Officer and the YouX Marketing/Communications Manager.

- 12.3.1 If the YouX President is conflicted over the matter, the YouX Vice-President shall represent the Board in the independent committee.
- 12.3.2 If the YouX Vice-President is also conflicted over the matter, the Board shall nominate a Director to represent it in the independent committee.
- 12.4 The independent committee shall provide advice to Student Radio directors regarding adherence to this Rule, adherence to any volunteer code of conduct of YouX, procedural fairness and natural justice.
- 12.5 The independent committee shall consult with Student Care and/or any other body within YouX and University if deemed necessary by the independent committee.
- 12.6 AUSM directors must abide by any volunteer code of conduct of YouX.

13. Editorial Control

- 13.1 Except where required by law or sanctioned by this Rule, YouX shall not interfere with the editorial independence of AUSM.
- 13.2 YouX may prevent and/or remove the distribution of an issue of any AUSM content if YouX has reasonable grounds to fear successful legal action may be taken against it should the content be distributed.
- 13.3 On Dit Magazine editors shall negotiate with the Executive Officer (or nominee) the publication schedule for their term of office.
- 13.4 The Executive Officer (or their nominee) shall be consulted about any proposed changes to the publication schedule, and the Student Media Committee shall be advised of any such changes at its next meeting.

14. Student Media Committee

- 14.1 There will be a Student Media Committee, with the powers and duties to:
 - Monitor, maintain and promote AUSM outlets including On Dit Magazine,
 - On Dit Radio, and Student TV;
 - Liaise with YouX Marketing for the promotion of AUSM;
 - Negotiate the On Dit Radio contract in conjunction with the Executive Officer;
 - Submit proposals to the Board to ensure a reasonable level of support for AUSM;
 - Inform of any issues affecting AUSM.
- 14.2 The Student Media Committee will be composed of:

- On Dit Magazine editor/s (1 vote);
 - On Dit Radio director/s (1 vote);
 - The President (1 vote);
 - One Board Director, elected by the Board as Chair of the Student Media Committee (1 vote);
 - The Executive Officer (or delegate, non-voting); and
 - Other professional staff as required (non-voting).
- 14.3 Student Media Committee must meet at least four times per year.
- 14.4 No Student Media Committee meetings will be held during University examination periods, unless there are exceptional circumstances which warrant such a meeting being held.
- 14.5 The Chair of the Student Media Committee shall be an YouX Student Board Director elected in the same manner as the Executive as described in clause 11.10 of the AUU Constitution
- 14.6 The Chair ceases to hold that position:
- 14.6.1 on the expiration of the term of office of the Chair;
 - 14.6.2 on the receipt by the President of a written letter of resignation;
 - 14.6.3 on ceasing to be a student elected director of YouX; or
 - 14.6.4 On being dismissed pursuant to clause 14 of the AUU Constitution.
 - 14.6.5 The Chair of the Student Media Committee's term of office is from 1 December in the calendar year they are elected up until 30 November the following year, during which time the Chair of the Student Media Committee remains a Student Elected Director.
- 14.7 Quorum for the Student Media Committee is three voting Members.
- 14.8 The Chair must minute each meeting of Student Media Committee and present minutes and recommendations to the Board.

15. Student Media Tribunal

- 15.1 There will be a Student Media Tribunal consisting of the YouX President, Executive Officer and a Nominee of Student Care

- 15.2 The Tribunal will have the duties to:
 - 15.2.1 Resolve disputes between AUSM Directors regarding their obligations.
- 15.3 The Tribunal will prioritise mediation and consensus based decision making to resolve disputes.
- 15.4 The Tribunal may arbitrate a decision if a consensus cannot be found. Any resolution shall require a 2/3 majority to be enacted.

Version Control Table

Version	Author	Date	UC	Changes
V1.0				First Enacted
V2.0		27/04/17		Amended Sections 5, 6 and 11
V3.0		18/09/2018	04/12/2018	Amend Sections 7 and 6 Add Section 15 Name Change from: On Dit to On Dit Magazine Student Radio to On Dit Radio
V4.0	Oscar Ong	06/05/2019	27/05/2019	Amended Sections 8.1 and 14.2
V5.0	Oscar Ong	08/07/2019	12/2019	Amended Section 7.8, Administrative Changes to Section 7.7.
V6.0	Stella Woo	18/03/2020	N/A	Administrative Changes to Section 14.8, Radio Adelaide and Executive Officer references.
V7.0	Summa Gilbert	20/08/2020	21/09/2020	Amended section 8.2, Add 8.3 and changed Student Radio Director teams up to two, Existing clause 8.3 becomes 8.4.
V8.0	Oscar Ong	February 2022	8/04/2022	Amend Clause 2.2, 10.3, 13.2. Add Clause 2.5, 6.9, 7.9