



Adelaide University Union Board Meeting Minutes

For the meeting on 14th April 2021

Board Room at 6pm

Present:	
Chuyue (Angela) Qin (President)	
Isaac Trumble (Vice-President, Student Media Committee Chair)	
Stella Woo	
Yoong Aun (Andrew) Lai (Executive, Clubs Committee Chair)	
Oscar Zi Shao Ong (Executive)	
Yi-Ruei (Esther) Hung (Executive)	Apologies:
Billy Zimmermann	
Ivan Bucalo Jankovic (Zoom)	Absence:
Ana Obradovic	
Gary Sutherland (Observer)	Minutes Secretary:
Michael Physick (Observer)	Goh Jing Soong

Meeting started at 6:01pm.

1. Acknowledgment of Traditional Owners and Apologies

CQ

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2. Declaration of Conflict of Interest

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Minutes of Previous Meeting

CQ

Recommendation:

That the Board accepts the minutes of the meeting of 10th March as a true and accurate record.

Moved: Isaac Trumble

Seconded: Yoong Aun (Andrew) Lai

CARRIED

4. AUU President's Report

CQ

The Chair was passed to Isaac Trumble at 6:02pm.

Chuyue (Angela) Qin went through her report, highlighting gender equality-centred events, club activities and AUU space acquisition.

Billy Zimmermann asked about the new space in the Hub and the function of the current AUU front desk. Gary Sutherland explained that the front desk will move to the Hub and the current space is planned to be demolished by Infrastructure.

Billy Zimmermann asked about the Co-op space, to which Gary Sutherland replied that the university has now leased it to a start-up coffee shop despite AUU's effort in using the space.

Billy Zimmermann asked about livestreaming the board meeting. Isaac Trumble pointed out that in Chuyue (Angela) Qin's email it was stated that due to staff leaves the technology was not set up.

The Chair was passed to Chuyue (Angela) Qin at 6:08pm.

5. Clubs Committee Chair's Report

YL

Yoong Aun (Andrew) Lai took his report as read.

6. SRC President's Report

OO

Oscar Zi Shao Ong delivered his report.

Billy Zimmermann asked about ProctorU and previous privacy issues reported from other universities. Oscar Zi Shao Ong said that the SRC has been working with the university and a FAQ has been developed to

answer questions such as this, and he encourages students to read it before asking further questions.

Chuyue (Angela) Qin asked whether the university could provide space on campus for students to sit the online exam. Oscar Zi Shao Ong said that would be unavailable, as it would be hard to control the flow of random people, and hence students could be marked as cheating when they are not. He reiterated that these measures are necessary to ensure the credibility of the exam in order to maintain accreditation. He also recommended board members to send questions through to the Vice-Chancellor's forum if they would like.

Ivan Bucalo Jankovic asked about the scope of ProctorU. Oscar Zi Shao Ong replied that around 18 courses are expected to use it in semester 1, and if exams are held face-to-face in semester 2, ProctorU would not need to be used as frequent.

7. Clubs Administrations Policy

OO, YL, CQ

Oscar Zi Shao Ong presented the motion and said that it is important that at least one club executive member is trained to respond to potential SASH cases, especially for large-scale club events. A risk assessment should also help the club to plan and prepare the event as well.

Gary Sutherland questioned the knowledge required to create a meaningful risk assessment, and whether the staff will have enough time to check every assessment.

Billy Zimmermann said that it took him a small amount of time to understand and complete the risk assessment, so he reckoned it should be fine. He raised that the document is hard to find online, and recommended the university to improve this.

Chuyue (Angela) Qin asked whether risk assessments are required for off-campus events, which Billy Zimmermann answered no according to his knowledge.

Michael Physick quoted that the Sports have been doing risk assessments for a while, so it is a recommended practice.

Oscar Zi Shao Ong amended Clause 11.3 to “if requested, clubs must do a risk assessment for any event(s) that is participated by more than ONE HUNDRED (100) people and/or people who are under 18 years of age. If requested, clubs must also do a risk assessment for any event(s) that is happening outside the campus.”

The seconder was happy to second the motion.

Billy Zimmermann questioned whether the “if requested” in Clause 11.4 would weaken the rule, and wish it could be removed.

Chuyue (Angela) Qin explained that due to limited funding, AUU is unable to provide training to every club at the moment. She said that as mentioned in her report, the university is developing an on-campus SASH training course that would be provided for free for all students.

Michael Physick confirmed this and said that the training is developed in collaboration with other universities, and will be finalised soon.

Chuyue (Angela) Qin further commented that these rules are temporary measures to ensure potential incidents are well-handled.

Recommendation:

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Add:

11.3 Clubs must do a risk assessment for any event(s) that is participated by more than ONE HUNDRED (100) people and/or people who are under 18 years of age. Clubs must also do a risk assessment for any event(s) that is happening outside the campus.

11.4 At least ONE (1) committee member of Clubs must undertake training in responding to disclosures of sexual assault and any other relevant training(s) if requested by AUU.

CARRIED

and authorises the EO to alter the Master Copy accordingly.

Moved: Oscar Zi Shao Ong

Seconded: Yoong Aun (Andrew) Lai

8. Any Other Business

Billy Zimmermann mentioned a recent student request in terms of a Unibar at Waite campus. Oscar Zi Shao Ong said that he has taken this up to the university and they are looking into it.

Billy Zimmermann asked about the A/C in clubs lounge, which Chuyue (Angela) Qin replied that it has been fixed by Infrastructure/

Chuyue (Angela) Qin also explained that it was found that on the AUU website, there were two separate pages for Board minutes and meeting agenda, where only one was used to upload the files. This has now been addressed and people can access such files from both websites.

9. In-Camera Items

CQ

The Board moved in-camera at 6:39pm.

The Board moved ex-camera at 7:29pm.

10. Close:

Meeting closed at 7:29pm.

Next Meeting:

6pm 12th May

Close of Submissions:

5th May

Persons Responsible for Agenda Items:

Chuyue (Angela) Qin (CQ)

Oscar Zi Shao Ong (OO)

Yoong Aun (Andrew) Lai (YL)