



**Adelaide
University
Union**

Adelaide University Union
Board Meeting Agenda
June 2021

09-06-2021



Mission, Vision and Values

Vision

Our belief is that an educated, engaged and passionate community can change the world for the better.

Mission

The Union strives to enrich the student experience by ensuring:

- I. that the student voice is heard and valued;
- II. that the full range of student communities is fostered and engaged;
- III. the health, safety and wellbeing of students which allow for development, both individually and collectively.

Values

Our values lie at the heart of what we do and our commitment to these principles will allow for our individual differences to be overcome.

- Accessible Education

The Union recognises that education is one of the most powerful determinants in a person's life and that it must be accessible for all students regardless of social or economic status.

- Diversity

The Union recognises that within the student community there are many communities defined by gender, ethnicity, faith and economic status, etc. Each community possesses a unique student experience and we value, embrace and promote that diversity.

- Partnership & Community

The Union believes that the University experience will be richer for students if it includes interaction with a broader range of community partners, whether they be social, cultural, sporting, charitable or business.

- Professionalism

The Union recognises that the task of representation requires the highest standards of ethical behaviour, efficacy, and service, as well as management and professional skills all aimed at delivering benefits for students.

- Democracy

The Union is committed to a student organisation governed by the students of the University of Adelaide and seeks to foster and strengthen democratic decision-making processes.



Adelaide University Union Board Meeting Agenda

For the meeting on 9th June 2021

Boardroom at 6pm

1. Acknowledgment of Traditional Owners and Apologies **CQ**

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2. Declaration of Conflict of Interest **CQ**

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Minutes of Previous Meeting **CQ**

Recommendation:

That the Board accepts the minutes of the meeting of 12th May as a true and accurate record.

4. AUU President's Report **CQ**

5. SRC President's Report **OO**

6. Clubs Committee Chair's Report **YL**

7. Revised Financial Policy Schedule 1

GS

Recommendation:

Regarding the power granted in clause 21 of the AUU Constitution, this Board resolves to:

Amend:

“Schedule 1:Delegation of Authority” of the “Finance Policy” in accordance with the submitted document, (“Schedule 1:Delegation of Authority, V5.0)

and authorises the EO to alter the Master Copy accordingly.

8. Any Other Business

9. In-Camera Items

CQ

10. Close:

Next Meeting: 6pm 14th July

Close of Submissions: 7th July

Persons Responsible for Agenda Items:

Chuyue (Angela) Qin (CQ)

Oscar Zi Shao Ong (OO)

Yoong Aun (Andrew) Lai (YL)

Gary Sutherland (GS)



Adelaide University Union Board Meeting Minutes

For the meeting on 12th May 2021

Boardroom at 6pm

Present:	
Chuyue (Angela) Qin (President)	
Isaac Trumble (Vice-President, Student Media Committee Chair)	
Stella Woo	
Yoong Aun (Andrew) Lai (Executive, Clubs Committee Chair)	
Oscar Zi Shao Ong (Executive)	
Yi-Ruei (Esther) Hung (Executive)	Apologies:
Billy Zimmermann	
Ivan Jankovic (Zoom)	Absence:
Ana Obradovic	
Gary Sutherland (Observer)	Minutes Secretary:
Michael Physick (Observer)	Goh Jing Soong

Meeting started at 6:10pm.

1. Acknowledgment of Traditional Owners and Apologies

CQ

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2. Declaration of Conflict of Interest

CQ

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Minutes of Previous Meeting

CQ

Ivan Jankovic entered the meeting via Zoom at 6:12pm.

Billy Zimmermann amended the spelling of “Waite” campus, and asked to include Michael Physick’s comment on the SASH training currently being developed by the university. Michael Physick agreed to include the comment.

Recommendation:

That the Board accepts the minutes of the meeting of 14th April as a true and accurate record.

Moved: Oscar Zi Shao Ong

CARRIED

Seconded: Yoong Aun (Andrew) Lai

4. AUU President’s Report

CQ

The Chair was passed to Isaac Trumble at 6:14pm.

Chuyue (Angela) Qin delivered her report.

The Chair was passed to Chuyue (Angela) Qin at 6:15pm.

5. Clubs Committee Chair’s Report

YL

Yoong Aun (Andrew) Lai took his report as read.

6. SRC President’s Report

OO

Oscar Zi Shao Ong went over his report.

Gary Sutherland said that in terms of unibar at Waite, the on-site Café is on its way of obtaining a license.

Ana Obradovic enquired more about the freedom of information documents. Oscar Zi Shao Ong explained that a student in Overheard requested the documents concerning Vice-Chancellor’s appointment under freedom of information, but only released 2 pages among all files

received. In the interest of the public he requested the documents from the university and released the full documents, so that students are able to get the full picture, instead of being misled by the limited release.

Ana Obradovic asked Oscar Zi Shao Ong to further explain what was “misleading” in the student’s post. Isaac Trumble explained that only a few documents released instead of the full collection could be misleading to readers.

Billy Zimmermann commented that Oscar Zi Shao Ong seems to be taking credit from the student who requested the document, and the fact that the wording of his Overheard post was edited shows it.

Oscar Zi Shao Ong disagreed and commented that it is political and disappointing for Billy Zimmermann to accuse him of taking credit while he was ensuring the students have access to all the documents.

Isaac Trumble left the room at 6:23pm.

7. Any Other Business

Isaac Trumble entered the room at 6:25pm.

Billy Zimmermann commented on the recent change of ownership of university’s health care and how the AUU should be opposing to the change, as privatisation would lead to worse management.

Chuyue (Angela) Qin said that not much information is available at this point and the university is likely selling it for financial reasons.

Billy Zimmermann mentioned disparity in costs of items of vending machine between Hub and Nexus 10. Gary Sutherland said these issues can be solved by directly emailing him instead of bringing it up in the board meeting, and encouraged Billy Zimmermann to send him an email.

8. In-Camera Items

CQ

The Board moved in-camera at 6:30pm.

The Board moved ex-camera at 7:39pm.

9. Close:

Meeting closed at 7:39pm.

Next Meeting: 6pm 9th June

Close of Submissions: 2nd June

Persons Responsible for Agenda Items:

Chuyue (Angela) Qin (CQ)

Oscar Zi Shao Ong (OO)

Yoong Aun (Andrew) Lai (YL)

To: AUU Board
Subject: AUU President's Report
Date: 01/6/2021

This month has been relatively quiet with most of us working hard for exams. Several short updates as follows:

1. AUU front store in the Hub

The previous space for Accommodation office will be used by AUU as our new front desk.

The design brief is pending approval from the university, and the store is expected to be running from the start of semester two.

Notice of recruitment for student ambassador has been published and promoted – feel free to promote within your connection as well. The store will be run in a similar fashion as the Roseworthy store, with student ambassadors selling memberships, answering questions, and promoting the AUU.

On the other hand, infrastructure has obtained the grant to demolish the current AUU front desk and the president's office, and repurpose them as student spaces. Hopefully as the new front desk's location determined this will not confuses students too much.

2. AUU Rebranding

Simone has met with the marketing company, Nation, for an update on the rebranding progress. Further updates will be provided to the board where relevant.

Yours Sincerely,
Chuyue (Angela) Qin
AUU President

To: AUU Board
Subject: SRC President's Report
Date: 02/06/2021

1. ProctorU Concerns

The delay of crucial information (open-book/closed-book etc) regarding proctored online exams created immense anxiety among students. After constant advocacy by myself, the university finally released the information on Saturday night of Week 11 (nearly Week 12), which was disappointing since they have only two weeks to prepare and adapt to the changes. I was told it took time to finalise the permitted exam resources, but I believe it is really unfair for the students since the rest of the students would have known what to prepared since week 1. Students also didn't have a choice on the issue since they were only told about the issue after the census date. I am disappointed that students concern raised in one of the student forums are actively being "deleted" by the course coordinator and I will be bringing the issue to the university administration.

I met with Dave Lamb, Braden Philips and Travis Cox on Monday morning to raise students' concerns to them, including privacy concerns, not allowed to use hand-held calculators, lack of information till week 12. I was told in person exams is only available second half of the year due to challenge of getting Showgrounds re-setup and recruiting all invigilators (not staff members) with lots of them have retired, thus not possible to do f2f exams for semester 1. Dave is in the view that it would be unfair to pick a certain group to do f2f exams, in order to provide level of consistency. I was told the handheld calculators are not permitted is used to difficulty for proctor to know whether the student holding is calculator or phone. Wolfram & Symbolab weren't permitted due to inconsistent with course outcome. Textbooks weren't permitted to ensure fairness to all students. I raised the issue of lecturer removing discussion posts with the petition which I was promised it will not happen again. I also raised the lack of access and how ProctorU looks like in general to students by week 12 is concerning. I was able to assure that a ProctorU model exam will be accessible to students with a live proctor before the exams. A meeting was subsequently planned with ECMS courses coordinator to address students other resources concerns.

I held a student forum on the issue and listened to students on the issue. Some students also attended via zoom.



Students raised the lack of trust to be an issue and would like to see the full contract of ProctorU. I was told object orientated program still did not have allowed resources published. A petition was started with 260 signatures accumulated. A range of concerns are noted including not keen on being filmed, causes anxiety, uncomfortable with spyware. The Computer Science club also did a petition. Other questions like scanning policy that only allow scanning in last half hour causes further anxiety. Some students also noted they don't have access to devices with scanning capability. Students are also confused about how they will be opening their PDFs since acrobat PDF is not a permitted resource. They are also unsure how they will be communicating with the computer with scanning devices since emails and facebook are not permitted. Students are calling for change in weighting of their courses or WNF/PNG.

I advocated on the students concerns on several channels, including academic board meeting. I have been able to achieve the following outcomes:

- a student forum (originally scheduled at 15th but was push forward as I reaffirmed the urgency of the issue)
- ensured the results for students with ProctorU will be monitored and moderated post-exam
- practice test is available now for all ProctorU students

-any technological issues will be covered by the Modified Arrangements for Coursework Assessment too.

2. Selling of Uni Health Practise

I have been able to advocate for and confirmed that under the sale terms it is a condition precedent that a memorandum of understanding will be entered into between the University and Better Medical in relation to Better Medical's ongoing commitment to provide placements for medical and other healthcare students attending the University of Adelaide. Consequently the four practices will continue to have a strong teaching & training relationship with the University.

3. Prayer Room Lights

The Muslim students raised the issue of lights not being fixed for over a month in the prayer room. I then raised the issue to university as an urgent repair and it was fixed in the same day. A sensor has also been ordered and will be installed in the next week.

4. Overseas Students Rent

International students that went home before the pandemic have been granted discounts due to my advocacy last year. However, I was told students that went home post border lockdown will not be given discounts, and they are expected to pay full rent. I am advocating to the university for them so that they are entitled to the same discount in terms of fairness.

5. Malaysian Students

Students from Malaysia are facing challenging circumstances due to the recent increase of Covid cases. The Malaysian students in the SRC released a statement of support for them. I will be working to ensure support messages and mental health support is provided to these students.

6. Vice-Chancellor Forum

The questions that weren't answered in the forum due to limited time is now answered and can be found here: <https://www.adelaide.edu.au/student/forums>

7. Reconciliation SA Breakfast

I attended the Reconciliation SA Breakfast with the Commissioner for Children & Young People. It's always a valuable experience where I get to reflect on what reconciliation meant for me. It takes action, which is why I worked with university last year to provide more scholarships for Aboriginal students. Reconciliation Action Plan (RAP) was presented in the event by the chair of Reconciliation SA too.

I got the chance to speak to the Chancellor and Acting Provost about the ICAC report which will be finalised soon by KPMG and expressed the importance of SRC to be in the heart of consultations. I also spoke to the Vice Chancellor on various issues. I advocated for the need to return to f2f for Semester 2. I also spoke about the comment he made on the student forum which he expressed his apology. He also expressed the financial issues of the university will deepen if international students do not come back.

8. International Students Visa Update

The DHA have announced the temporary relaxation of working hours for student visa holders. This could come as a positive news for our international students which receive limited financial support from their parents due to the Covid-19 situation back in their home country.

9. StudyAdelaide Meeting

The International Students Officer and I attended a meeting with StudyAdelaide to discuss about international students' issues. As far as we are aware, there are 24k international students onshore and 10k offshore. I've suggested StudyAdelaide to provide more mental health support and a dedicated message about mental health support due to the recent situation of India, Myanmar and Palestine.

I also called for financial support for international students. StudyAdelaide recently developed an offshore manual which will be sent out to all university. There has been issues with mental health counsellor being allowed to practise outside Australia. I've raised issues of engaging with offshore students. I requested the planning of summer program to commence. StudyAdelaide did an offshore camp in China which involved 80 students with 100% attendance rate. Feedback of poor online teaching is consistent.

I've also asked StudyAdelaide to run more webinars, to inform students about a range of key resources. With the new visa limitations being relaxed on hospitality, I've asked StudyAdelaide to remind their priorities are to study. There is also increase of students wanting to delay their semester due to the bad online teaching experience. I've also raised the wage theft issue and the need for StudyAdelaide to work more on the issue. I am glad some progress have been made on that front since my last advocacy,

several companies have been listed in the StudyAdelaide website that employs international students.

10. Hub Lockers

After my advocacy, I have now been able to confirm the hub lockers are in use now once again!

11. Writing Centre

I've raised the issue of lack of resources to writing centre. In terms of demand and the specifics of the issue, the Writing Centre has always tried to meet demand has devised different service models to help. Since Covid, an online booking model has allowed a more flexible way for students to book appointments as opposed to the previous model which required students to be physically present when booking (true drop-in). Since the Centre has switched to online bookings we have seen an increase in multiple bookings by one student in a day, last minute cancellations or no shows that cannot be re booked. This isn't to shift the blame back to students, but students can help their peers by cancelling bookings as soon as they can, and being courteous with the amount of bookings they take if they see multiple available. One of the other noticeable drawbacks of the current online booking has meant that we don't have visibility of demand (i.e. how many students are missing out). Therefore, we have decided to implement a new booking system, and are currently working with IT to have this available by Semester 2. The new booking system will allow us to implement daily and weekly caps on students to facilitate a more equitable system, and will have a waitlist feature to alleviate students having to refresh the booking link all the time.

Proportionate funding increase since 2019 vs 2021 = +81.25% funding increase.
Finally, UG+PGCW students have access to writing feedback services via Studiosity also <https://www.adelaide.edu.au/student/success/studiosity>

12. Computer Networks & Applications Marks

Students raised the issue regarding the marks not being released (as much as 20%) for their course which I contacted the course coordinator and is now being addressed.

13. Academic Integrity Complaint

I am assisting a student on an academic integrity complaint. I will update you when I know more.

14. Outcome of VC Meeting

One of the key outcome of my meeting with the VC and Angela was that we were able to secure \$40k funding towards students events and the Around the World is one of them!

Yours Sincerely,
Oscar Zi Shao Ong
SRC President

To: AUU Board
Subject: Clubs Committee Chair's Report
Date: 01/06/2021

1. Clubs Provisional registration

Multiple provisional registrations have been approved since the past clubs committee meetings which include the Social Sciences Society, The Adelaide Occupational Therapy Students' Society and the Tea Club. It is great to see more variety of clubs joining the community, hopefully to add more aspect and excitement to the clubs community.

2. Clubs Community Update

Since the last report, 28 minor grants have been processed, many of which were for in person activities. It is great to see that these grants are supporting student orientated clubs to organised events on campus. The Union 'Around the World Event' has been a huge success, with high student interests and engagement. It is wonderful to see clubs, which include the Japanese Culture and Language Society, Adelaide University German Club, Adelaide University French Club, and Adelaide University Malaysian Students' Association to collaborate with us and make this event a success.

Yours Sincerely,
Yoong Aun (Andrew) Lai
Clubs Committee Chair