

Level 4 Union House
University of Adelaide
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YouX

Board Meeting Agenda

May 2023

For the meeting on 24th of May 2023

In the Board Room at 5:30pm

1. Acknowledgment of Traditional Owners and Apologies

LA

We would like to Acknowledge that the land we meet on today is the traditional lands of the Kaurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2. Declaration of Conflict of Interest

LA

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Unstarred Agenda Items

LA

Recommendation:

That all unstarred items are approved.



4. Minutes of Previous Meeting **LA**

Recommendation:

That the Board accepts the minutes of the meeting on the 26th of April 2023 as a true and accurate record.

5. YouX President's Report* **LA**

6. SRC President's Report **GT**

7. Clubs Committee Chair Report* **JA**

8. Student Media Chair and Executive Resignation* **LA**

9. Appointment of Returning officer*

Recommendation:

That the board appoints Kathryn as the returning officer:

10. Breakfast Club Report **LA**

11. Breakfast Club Subcommittee Report* **LA**

12. Roles and Responsibilities of Board, President, and Executive Officer* **FE**

Recommendation:

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Add:

Clause 4.5.5 Board Directors shall be entitled to attend all meetings of any Committees of Board as an observer, irrespective of whether they are meeting in open or closed session, but who shall only be afforded speaking rights at the discretion of the meeting's Chair.

Amend:

8.2.13 Prepare and administer the budget in consultation with the **Executive**; and and authorises the EO to alter the Master Copy accordingly.

Standing Orders of the Board

Recommendation:

Regarding the power granted in Clause 20 of the AUU Constitution, this Board resolves to:

Add:

Clause 11.2.1 The President must classify agenda items in accordance with any relevant Policies or Resolutions passed by the Board from time to time.
and authorises the EO to alter the Master Copy accordingly.

Finance Policy

Recommendation:

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Amend:

4.1. The definitions in Clause 3 of the AUU Constitution apply to this policy unless specified otherwise below.

4.2. YouX Board Chair (BC)

4.3. YouX Board Executive (BE)

4.4. YouX Board (B)

4.5. Executive Officer (General Manager) (EO)

4.6. Finance & Commercial Operations Manager (FCO)

4.7. Accounts Officer (AO)

4.8. HR & Administration Manager (HR)

4.9. Head of Engagement (HE)

4.10. Marketing & Communications Manager (MCM)

4.11. Event & Volunteer Manager (EVM)

4.12. Student Engagement Coordinator (SEC)

4.13. Marketing Officer (MO)

4.14. Events Officer (E)

4.15. Employment Service Officer (ESO)

4.16. Clubs Administrator (CA)

4.17. Clubs Committee (CC)

6.3.1 Projects & Capital Expenditure up to \$5,000 FCO Board Executive to be advised

6.2.5. Overseas travel BC Board Executive to be advised

6.4.1. Value up to \$1,000 CA, MO, SEC

6.4.4. Value up to \$10,000 FCO, HE, MCM Board Executive to be advised

6.4.5. Value up to \$30,000 EO Board to be advised

6.5.2. Approve operational procedure EO Board Chair to be advised

6.6.1. Authorise Routine public/media statements on behalf of YouX MCM, HE Board Chair to be advised

6.7.1. Up to \$500 CA

6.8.1. Approve expenditure on staff development up to \$5,000 per instance EO Board Executive to be advised

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6.9.1. Expenses incurred by staff members, board members or members of affiliate committees, engaging in a budgeted activity up to \$300 FCO, BC, BE, HE Board Executive to be advised

6.9.2. Expenses incurred by staff members, board members or members of affiliate committees, engaging in a budgeted activity over \$300 EO Board Executive to be advised

6.9.4. Unplanned expenses over \$500 incurred by staff members or board members BC Board Executive to be advised

6.10.1. Approve up to \$1,100 of grants per club per eligible application CA Clubs Committee to be advised

Add:

6.10.2. Approve up to \$6,000 of grants per club per eligible application CC and authorises the EO to alter the Master Copy accordingly.

13. Any Other Business*

14. In-Camera Items*

LA

15. Close:

Next Meeting:

14/06/2023

Close of Submissions:

COB 07/06/2023

Persons Responsible for Agenda Items:

Luke Allen (LA)

Gary Sutherland (GS)

Georgia Thomas (GT)

John Arputharaj (JA)

Felix Eldridge (FE)

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Previous Meeting Minutes:



YouX

Board Meeting Minutes

April 2023

For the meeting on 26th of April 2023

In the Board Room at 5:30pm

Present:	Apologies:
Luke Allen (YouX President)	Gary Sutherland
Felix Eldridge (Vice President)	
Jacob Allen (Executive)	Absentee:
Merlin Wang (Executive)	
Grace Franco (Executive)	
Oscar Zi Shao Ong	
John Arputharaj	Minutes Secretary:
Emily Deng (Zoom)	Kaitlin Ru-Yan Teh
Nix Herriot	
Liam Johns	
Ruby Stewart	
Michael Physick	
Georgia Thomas (SRC President)	
Louise (OnDit Editor)	
Rafael Aquino	

Meeting opened at 5.31pm.



1. Acknowledgment of Traditional Owners and Apologies

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2. Declaration of Conflict of Interest

LA

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Unstarred Agenda Items

LA

Recommendation:

That all unstarred items are approved.

Moved: Felix Eldridge

CARRIED

Seconded: Merlin Wang

4. Minutes of Previous Meeting

LA

Recommendation:

That the Board accepts the minutes of the meeting on the 22nd of March 2023 as a true and accurate record.

5. YouX President's Report*

LA

The chair was passed to Felix at 5.33pm.

Luke recalled meetings that were held with Gary and Kathryn discussing various issues. Gary has handed in resignation as Executive Officer. Luke thanked Gary for all the work he has done in his role with YouX. Kathryn will be standing in and taking over Gary's role in the meantime.

The second Student Engagement Committee meeting kicked off with much willingness to engage with students.

Luke relayed some communications that he has had around University merger discussions.

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Luke had communications with the University with exploring ideas of obtaining additional funding for extending the Breakfast Club. It will cost about \$30000 to expand the current Breakfast Club format to one more additional day. EWOs from Student Care would also have to cut back on their counselling roles.

The SRC has had their third meeting and passed a few motions in the process. The third Clubs Committee meeting has also been held recently.

Merlin asked if a new EO search will be happening following Gary's resignation. Luke replied that, for now, making sure Kathryn can handle the work is important and that further discussions will be had at the next meeting.

The chair was passed to Luke at 5.43pm.

6. SRC President's Report

GT

7. Clubs Committee Chair Report*

JA

John reported that the third Clubs Committee meeting was held today. Many club grant applications have been filed and over 130 grants provided so far. There have been some amendments made to the Clubs constitution which is to be handed over at next month's meeting.

8. Student Media Report*

GF

Grace left the room at 5.45pm and re-entered the room at 5.45pm.

Rafael Aquino entered the room at 5.45pm.

Grace recommended that Student Media chairs should invite Student Directors to attend and report at Student Media meetings.

9. Unibar Tender Inquiry*

LA

As of last meeting, Gary has investigated and reached out to several people in the University about extending the lease of the current UniBar operators.

10. Breakfast Club*

LA

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It was decided that an independent subcommittee would be formed to give suggestions on how to handle Breakfast Club situation.

Merlin suggested that Board members can have the opportunity to self-nominate during the Executive meeting and present why they want to run for the subcommittee role and Executives can decide who will be appointed onto the subcommittee after.

Hence, the Board decided that all directors interested in roles on the subcommittee will express their interest to the Executive - after which, the Executive will determine and allocate roles for the subcommittee. Luke confirmed that the list of who will be on the subcommittee and the terms under which it will be operated will be discussed.

It was decided that the subcommittee is to report back to the Board before the August meeting as that is when the budget is going to be decided. The subcommittee is to be established by the next Board meeting and hopefully with a preliminary report with ideas for the Board to consider.

Recommendation:

The Board authorises the Executive to form a subcommittee for the purpose of workshopping the expansion and improvement of breakfast club. The subcommittee will report to the Board at each Board meeting as to its progress and findings. The subcommittee will have a final recommendation by the July Board Meeting.

Moved: John Arputharaj

CARRIED

Seconded: Merlin Wang

11. Any Other Business*

12. In-Camera Items*

Meeting moved in-camera at 6.23pm.

Meeting moved ex-camera at 6.37pm.

13. Close:

Next Meeting:

24/05/2023

Close of Submissions:

COB 17/05/2023

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Breakfast Club Report:

- Breakfast Club is a service that was developed by Student Care in 2014 following responses from students to a University survey about how to allocate funding from the Student Services Amenities Fee (SSAF). Students identified health, welfare and food provision as high priorities for SSAF funding. As a result, Student Care successfully applied for a grant from the SSAF Fund to offer breakfast twice a week during semester. As the success of Breakfast Club has grown over the years, we have increased Breakfast Club to four days a week.
- The aim of Breakfast Club is to support students with success in their studies by providing a nutritious breakfast so that they are not skipping this important meal or missing out on breakfast due to low income (also to support informal & non academic opportunities for students to interact with one another). Breakfast Club is free to any enrolled student and is only possible because it is SSAF funded.
- In addition to our paid Breakfast Club staff, an Education and Welfare Officer (EWO) from Student Care attends for part of each morning. Student Care staff collectively contribute minimum of .4FTE per week to BC activity. In addition, in-kind resources such as private transport of equipment and food sourcing are provided by staff of Student Care to ensure the Breakfast Club program is delivered. This is uncosted* and volunteered by staff – away from their core business.
- We offer Breakfast Club at North Tce campus four days a week between 8.30 and 10. This is the maximum number of days and hours that our budget and staffing can support.
- BC is running at capacity now and even with increase in funds in 2023 we will exceed budget forecasts due to significant rises in food costs. We provide what we can with our partnership with Foodbank (heavily reduced cost for food purchases) but they too are ‘squeezed’ and are putting limits on what they can supply to us.
- SC provided 22 weeks of breakfasts in 2022 which equates to 22,000 serves of breakfast. To include trimester schedule would mean expanding by another approx. 14 weeks. (effectively 30th Jan to 24th November, possibly another 20 weeks of BC and this does not include weeks in January (Summer School classes) or the further 3 weeks for students studying in Quadmester 4). We are serving a minimum 250 breakfasts a day currently at North Tce.

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- BC has been offered at Waite campus twice a semester for many years. We changed it to a *Brunchfast* as students were not attending campus at 8.30 and the timetable of classes did not support a ‘start of day’ breakfast. Waite’s student kitchen Hub is most used by students during the 11.30am – 1pm timeslot - hence why we moved to *Brunchfast*. Over the years attendance has dwindled from maximum 120 students (pre Covid) to approx. 60 students with considerable effort on EWO staff to get students to engage with ‘Brunchfast’.
- BC was offered at Roseworthy for many years but again given campus timetable, this was when accessed, largely by students from the residential college or students arriving by Uni bus (20 minutes before lectures start, so by default, literally ‘Grab and Go’). We determined that a better use of resources was to have EWO dedicated days at Roseworthy once per month during academic term.
- Further comment re costings – no inclusion re COSTs of recruitment/training/induction of staff nor inclusion of hours that are spent booking/scheduling/negotiating with UoA infrastructure with respect to six location changes. Each location change has had a corresponding uncosted workload in terms of logistics for stock, equipment, space and amenity for students. The same considerations apply for provision of the same offering at Waite and RW, noting there have not been YouX staff on campus to coordinate in recent years.

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SRC President's Report:

EO Breakfast Club Report

As the mover of a motion unanimously passed by the YouX Board on the 22nd of March I am seeking the report that was required to be provided by the Executive Officer regarding Breakfast Club operations. I note that two months has now passed since this report was requested. The creation of the Breakfast Club subcommittee does not undo this being passed as a motion by the Board.

George Duncan Memorial

The SRC hosted a very successful George Duncan Memorial event. This is an event the SRC hosts every year and is held in high regard by the university and community.. I want to extend thanks to the Pride Club and the AULSS for their collaboration with us. The memorial was well-attended and the speakers provided thoughtful words. This event is always an opportunity to reflect on the role of students and our university in ensuring Dr Duncan's death was not overlooked. The annual memorial is very uniquely positioned as a university event that connects students, staff and the wider community in a special way. I hope the SRC is able to continue hosting this for years to come. It would be excellent to see more YouX Board Directors attend SRC events in the future, particularly ones of great significance such as this one.

Students for Yes Group

At a recent meeting the SRC established an official Students for Yes campaign group. This is a branch of the national Students for Yes campaign organised by the National Union of Students First Nations Officer. There has been an incredibly positive response to our newly established Students for Yes group. At the moment, we have had over 100 students engage with us across platforms thus far. It is clear there is a drive on campus for students to engage in the lead up to the referendum.

Students for Yes will be hosting an introductory event with NUS First Nations Officer Patrick Taylor and Uncle Rod O'Brien from Wirrtu Yarlalu about how to have conversations around the voice. This event will be on Tuesday, 30th May at 5:30pm in Barr Smith South 1063. I'd encourage all YouX Board Directors to attend.

I would also urge the YouX Board to consider passing a motion in support of an Aboriginal and Torres Strait Islander Voice to Parliament. In the spirit of reconciliation, it is the right thing to do to support Indigenous students on campus. It affirms that our student union stands for and with students in the face of discrimination and poor outcomes. It is a meaningful step for students that YouX can take - I strongly suggest this stance is taken by the Board as soon as possible.

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Casual Vacancies

We welcomed three new SRC members recently, in the positions of Social Justice Officer, Roseworthy Officer and General Secretary. We currently have vacancies open for ATSI Officer, Postgraduate (HDR) Officer, Queer Officer and Environment Officer.

Passed motions

The following motion has passed the SRC in the affirmative since my last report:

Motion: *The SRC will share the NUS petition calling for a freeze to HECS indexation on their Facebook page.*

Motion:

- *The SRC endorses the creation of an affiliated University of Adelaide Students for Yes action group*
- *This action group will be officially coordinated by the SRC President, Welfare Officer, and Education Officer, with assistance from other Council members*

Motion:

The SRC:

1. *Stands in solidarity with Jewish students and staff on campus and expresses its commitment to keeping our university safe and inclusive to everyone*
2. *Demands the immediate implementation of a comprehensive definition of discrimination and hate speech, that takes into consideration the various and unique ways it can manifest, in consultation with students from culturally, religiously and ethnically diverse backgrounds whom the policy would impact most.*

Per usual, please get in touch with any questions or ideas. My best contact is via email - srcpresident@adelaide.edu.au.

In Unity,

Georgia Thomas

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YouX President's Report:

To: YouX Board
Subject: YouX President's Report
Date: 16/04/2023

1. Meetings with the EO and COO

I have met with Kathryn to discuss various issues throughout the past month.

2. Gary's Resignation as EO

As you will all be aware from my announcement in last month's board meeting, Gary has resigned. His last day in office was on May the eleventh. He will remain a YouX employee through till August, whilst he takes the considerable annual leave that he has accumulated. In his absence, Kathryn will be acting as EO.

6. Meeting with DVCA Jennie Shaw

I attended another meeting with Georgia Thomas, and Professor Jennie Shaw, DVCA. During this meeting, we discussed several general topics. A key take away from the meeting was that with the new AUKUS deal, the University is uniquely positioned and will aim to provide training and education to a rapidly developing workforce. This will be of particular benefit to students from the SET stream. Further discussion also revealed that there have been changes to the legislation that governs bulk billing. I am hopeful that these changes, once fully understood and implemented, will trickle down and aid the gap fee issue that has previously been raised at the university health practice, run by better medical.

7. Breakfast Club

We held the first subcommittee meeting. It was great to have all members attend in person. The members included, Andrew, from Student Care, Simone, from YouX, Colleen, from the university, Georgia, from the SRC, and several board directors. The meeting was insightful and vital in gaining a deeper understanding of the inner workings of breakfast club. Several avenues forward have been identified,

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and we will continue to investigate and workshop creative ideas regarding the heightening of the breakfast club experience.

8. SRC Activity

The SRC have held their fourth meeting of the year that has seen a variety of motions being passed. The predominant focus of the motions pertained to, hecs indexation, the voice movement and antisemitism on campus. These are covered in greater detail in Georgia's report above.

9. Clubs Committee

The next clubs committee meeting is in the process of being scheduled and will occur in between the end of semester and the start of exams. This will ensure that any pending applications will be granted before the end of the semester.

12. Conclusion

In conclusion, it has been an enjoyable and busy month. I look forward to continuing my efforts to heighten the YouX experience on campus.x

Yours Sincerely,
Luke Allen
YouX President

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