

Level 4 Union House
University of Adelaide
South Australia 5005

ABN 19 572 381 388

Phone 08 8313 5401

Email youx@adelaide.edu.au

youx.org.au



YouX

Board Meeting Agenda

July 2023

For the meeting on 26th of July 2023

In the Board Room at 5:30pm

1. Acknowledgment of Traditional Owners and Apologies

LA

We would like to Acknowledge that the land we meet on today is the traditional lands of the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2. Declaration of Conflict of Interest

LA

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Unstarred Agenda Items

LA

Recommendation:

That all unstarred items are approved.



4. Minutes of Previous Meeting **LA**

Recommendation:

That the Board accepts the minutes of the meeting on the 14th of June 2023 as a true and accurate record.

5. YouX President's Report* **LA**

6. SRC President's Report **GT**

8. Clubs Committee Chair Report* **JA**

9. Confirmation of the Rules Concerning Committees **FE**

Recommendation:

That the board confirms the resolution passed on the 10th of July which reads:

Regarding the power granted in clause 21 of the AUU constitution, this board resolves to:

Add to section 5.2

The Clubs Committee shall have the following observers who are permitted to stay for meetings if they do not have an identifiable Conflict of Interest:

5.2.6 Presidents of currently affiliated clubs

5.2.7 YouX Board Directors

Conflicts of Interest for Attendees

5.2.8 Attendees must flag potential conflicts of interest to the chair prior to the commencement of the meeting.

Add to section 5.6

5.6.10 Make recommendations to the Board on Rules or Policy relating to the Administration of Clubs.

Add new section 5.10

5.10 Conduct of attendees

5.10.1 Attendees shall address remarks to the Chair in restrained and courteous language, speak relevantly to the matter under discussion, not use offensive or objectionable language, not behave in a disorderly manner, and shall respect the authority of the Chair at all times.

5.10.2 The Chair may name any person who acts contrary to this section or is otherwise disruptive, and this shall be recorded in the minutes.

5.10.3 Any person named two times during a meeting must not be recognised by the Chair and must immediately leave the meeting.

And authorises the EO to alter the master copy accordingly.

- | | |
|--|-----------|
| 10. Student Media Chair Report* | RS |
| 11. Breakfast Club Subcommittee* | MW |
| 12. Changes to the YouX Membership Program* | LA |

Recommendation:

That the YouX Board notes the intention for YouX to remove the 3-year Membership option from 2024 onwards.

- | | |
|---|-----------|
| 13. SRC Food Pantry Proposal* | LA |
| 14. Parliamentary Committee Examining Merger Business Case | LA |
| 15. Executive Officer Appointment | LA |
| 16. In-Camera Items* | LA |

17. Close:

Next Meeting: 23/08/2023

Close of Submissions: COB 15/08/2023

Persons Responsible for Agenda Items:

Luke Allen (LA)
Kathryn Howes (KH)

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Georgia Thomas (GT)
John Arputharaj (JA)
Felix Eldridge (FE)
Ruby Stewart (RS)
Merlin Wang (MW)

YouX

Previous Meeting Minutes:



YouX

**Board Meeting Minutes
June 2023**

For the meeting on 14th of June 2023

In the Board Room at 5:30pm

Present:	Apologies:
Luke Allen (YouX President)	Michael Physick
Felix Eldridge (Vice President)	
Jacob Allen (Executive)	Absentee:
Merlin Wang (Executive)	Grace Franco
Ruby Stewart (Executive)	
John Arputharaj	Minutes Secretary:
Emily Deng (Zoom)	Kaitlin Ru-Yan Teh
Nix Herriot (Zoom)	
Liam Johns	
Oscar Zi Shao Ong (Zoom)	
Kathryn Howes	
Hugh Mcann	
Louise (OnDit Editor)	

Meeting opened at 5.30pm.

1. Acknowledgment of Traditional Owners and Apologies

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Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

2. Declaration of Conflict of Interest

LA

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Unstarred Agenda Items

LA

Felix Eldridge starred the previous meeting minutes.

Recommendation:

That all unstarred items are approved.

Moved: Felix Eldridge

CARRIED

Seconded: Merlin Wang

4. Minutes of Previous Meeting

LA

In Agenda item 9, Change 'nominated Ruby Stewart' to 'Ruby Stewart was elected unopposed for Executive Board Director and Student Media Chair'. Furthermore, add in Kathryn's last name 'Howes'.

Recommendation:

That the Board accepts the minutes of the meeting on the 24th of May 2023 as a true and accurate record.

Moved: Merlin Wang

CARRIED

Seconded: Felix Eldridge

Felix left the meeting at 5.33pm.

Felix and Ruby entered the meeting at 5.34pm.

5. YouX President's Report*

LA

The chair was passed to Felix Eldridge at 5.35pm.

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Luke has had meetings with the EO and COO. Furthermore, a meeting with the USASA president to discuss the University merger.

At the student engagement committee meeting, Luke was informed that there was a surplus of SSAF funding which they would like to expend. Hence, they are looking to students to propose different avenues where this money can be expended.

Furthermore, Luke also had a meeting with Martin McCarron about the University merger and the future of YouX.

The SRC had another meeting and the Clubs Committee had their 4th meeting, which saw several new EOIs for new clubs.

Luke had also presented at the international students predeparture briefing so that YouX could get in front of the new mid-year intake international students .

The chair was passed back to Luke Allen at 5.36pm.

6. SRC President's Report

GT

8. Clubs Committee Chair Report*

JA

John reported a number of EOIs, from sports to cultural clubs, being lodged during the meeting. Furthermore, some provisional clubs had also been approved during the meeting.

John said that it has been a good month for the Clubs Committee and that another meeting will be held in the next month.

Merlin asked John how many clubs were approved this time and John recalled 12 EOIs as well as a few provisional clubs being registered.

Jacob pointed out that if more and more clubs want to get approved, there should be a point where it should be decided which clubs are not moving and non-sustainable. It is said that in this case, the clubs administrator will get in touch with the club. If the club is not communicative back, they will get frozen and removed.

9. Rules Concerning Committees*

JA

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John discussed the changes that were workshopped during the past couple of Clubs Committee meetings.

Recommendation:

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Add to section 5.2

The Clubs Committee shall have the following observers who are permitted to stay for meetings if they do not have an identifiable Conflict of Interest:

5.2.6 Presidents of affiliated clubs

5.2.7 YouX Board Directors

Add to section 5.6

5.6.10 Make recommendations to the Board on Rules or Policy relating to the Administration of Clubs.

Add new section 5.10

5.10 Conduct of attendees

5.10.1 Attendees shall address remarks to the Chair in restrained and courteous language, speak relevantly to the matter under discussion, not use offensive or objectionable language, not behave in a disorderly manner, and shall respect the authority of the Chair at all times.

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and authorises the EO to alter the Master Copy accordingly.

The Board decided to table these changes for the Clubs Committee to discuss so that changes can be made to 5.2.6.

10. Election Tribunal*

LA

Discussion regarding the Election Tribunal which occurs for Student Elections.

Recommendation:

The Board approves the recommendation from the Executive Officer of appointment of the 2023 election tribunal being Michael Kay, Christian Haebich and David Plater.

Moved: Felix Eldridge

CARRIED

Seconded: Merlin Wang

11. Breakfast Club*

LA

Luke suggested of pivoting from the initial subcommittee direction to workshopping a new proposal to the student engagement committee for more SSAF funding. The next engagement meeting is the same day as the next Board meeting. Luke will work it out with the student engagement team and try to get an idea if it can be successful by the next meeting.

Kathryn mentioned that the engagement team had been looking at different concepts to increase funding to facilitate one extra day of Breakfast Club. It was suggested that the YouX HQ could be used as the base for additional supplies, acquired using grants or sponsorship, to be available for students on Mondays. Kathryn is attempting to find collaborations for these sponsorships. It was noted that YouX staff have the resources to do this and has an assessable location, which is the best way forward to do the Breakfast Club extension. This is not finalised but is a short-term plan for the extra Breakfast Club day offering.

12. Standing Orders of the Board*

FE

Recommendation:

That the board confirms the resolution passed on the 24th May which reads:

Regarding the power granted in Clause 20 of the AUU Constitution, this Board resolves to

Add:

Clause 11.2.1 The President must classify agenda items in accordance with any relevant Policies or Resolutions passed by the Board from time to time. and authorises the EO to alter the Master Copy accordingly.

Moved: Felix Eldridge

CARRIED

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Seconded: Ruby Stewart

13. Any Other Business*

14. In-Camera Items*

LA

Moved in-camera at 6.03pm.

Moved ex-camera at 7.40pm.

15. Close:

Meeting closed at 7.40pm.

Next Meeting:

19/07/2023

Close of Submissions:

COB 26/07/2023

Persons Responsible for Agenda Items:

Luke Allen (LA)

Kathryn Howes (KH)

Georgia Thomas (GT)

John Arputharaj (JA)

Felix Eldridge (FE)

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SRC President's Report:

Breakfast Club Subcommittee

Whilst I welcome the recommendation of the subcommittee to bridge the Breakfast Club gap via food available at the YouX Hub on Mondays, I feel increasingly frustrated with the way in which the subcommittee was managed. The committee met a total of two times (Wednesday 17th May and Tuesday 18th July). At the first meeting the full agenda was not completed and there was no opportunity to continue any of the conversations started given the next meeting would be the final one and consist only of looking at the recommendation provided by YouX Engagement.

Again, whilst I welcome and am broadly in support of this recommendation, I feel the subcommittee missed opportunities to discuss other elements of food security at our university, including, but not limited to, access in trimesters, operations at Waite and Roseworthy campuses, and how we can assist with supporting Student Care. When the subcommittee was proposed by the YouX Board I expressed concerns that this would be a bureaucratic measure that would not productively lead to outcomes and I feel that the recommendation provided by YouX Engagement was created without input from the subcommittee and could have been reached without its existence. In future I strongly believe the YouX Board needs to consider how it can productively operate dedicated subcommittees based on this feedback. I would welcome the opportunity to discuss my experience with Board members.

NUS Office Bearer Visits

Over the coming month our campus will be visited by two office bearers from the National Union of Students. On the 1st of August we will host the First Nations Officer, Patrick Taylor, and later in the month the Small and Regional Officer, Cheyne Howard. If any YouX Board members would like to meet with these officers during their visits I would strongly encourage them to reach out. We have a lot to learn from national engagement and discussions with students from other universities and this will be an excellent opportunity to do this.

Casual Vacancies

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The SRC currently has casual vacancies for the positions of Education Officer, Ethnocultural Officer and General Councillor (1 position). The SRC Executive is working to fill these positions as soon as possible.

University Elections

I have written to the YouX EO requesting the elections of the SRC and NUS delegates be run alongside the annual YouX elections and Kathryn has kindly confirmed this will occur.

-

Per usual, please get in touch with any questions or ideas. My best contact is via email - srcpresident@adelaide.edu.au.

In Unity,

Georgia Thomas

YouX

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Membership Briefing Paper:

BRIEFING

FROM	YouX Engagement Team
FOR	YouX Board
SUBJECT	YouX Membership Program 2024
DATE	26 July 2023

PURPOSE

This briefing provides notification and information to explain an upcoming change to the YouX Membership Program for 2024 onwards.

BACKGROUND

The YouX Membership program currently consists of two products:

- 1-year Membership - \$30
- 3-year Membership - \$55

YouX also offers these as mid-year products:

- 6-month Membership - \$20
- 2.5-year Membership - \$55

With a confirmed merger between the University of Adelaide and the University of South Australia in 2026, a review and change to the YouX Membership program is essential. 2023 is the last year the 3-year Membership product can confidently be sold. Selling beyond 2023 would put YouX at risk of selling a product it cannot fulfil given the impact of the merger on YouX will not be quantified until after the Membership products need to go on sale (from February 2024.)

PROPOSAL

Remove the 3-year Membership option from 2024 onwards

Until there is more clarity around the merger and what it will mean for YouX and YouX Membership, the intention will be to sell the 1-year Membership only for 2024 and 2025.

Removing the 3-year Membership for 2024 and 2025 is a simple change and is the best option to ensure YouX does not sell a product that it may not be able to fulfil from 2026 onwards.

The revenue impact of this change is difficult to quantify but if forecasted conservatively based on the peak sales months of February and March 2023, we could expect to see this change result in \$20,000 in lost revenue.

2023 Sales			2024 Estimated Sales		
Membership type	Quantity	Value	Membership type	Quantity	Value
1-year	237	\$7110	1-yr	1024	\$30720
3-year	787	\$43285			
Total	1024	\$50395			



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While the 1-year product hasn't historically produced as much revenue, it takes a lot of effort to sell the 3-year product given the higher price. The 1-year product will be an easier product to sell so we expect to be able to convert more students to Membership. Additionally, the Advertising & Promotion (A&P) budget spent on developing an enticing show bag offering for the 3-year product can be simplified with this new model. Creating a sales plan for a 1-year product only will streamline the workload for the Sponsorship & Membership Manager, and it is expected there could be an opportunity for sponsorship to make up the shortfall in the estimation above.

Administration required

- MSL (Membership provider) will be notified not to make the 3-year Membership available at O'Week 2024.
- Physical 3-year Membership cards will not be produced for 2024 and 2025 sales.
- O'Week will focus on the 1-year Membership product only.
- Finance will adjust the Membership sales projection for 2024, noting lower revenue may be generated via the 1-year Membership product. The sponsorship target may be increased to cover any shortfall in Membership.
- Communications will be developed to explain the reason for the removal of the 3-year Membership product.

Impacts

- Current Members with a 3-year Membership will not be affected by this change as YouX can fulfil the Membership program for 2024 and 2025 and new students will not have awareness of the previous two-product offering.
- The YouX Board is not required to take any action. No change needs to be made to the [Membership-Rule-V4.0.pdf \(youx.org.au\)](#) to enact this change as the Rule only refers to 'financial membership' without pricing or product specifics.

RECOMMENDATION

1. That the YouX Board notes the intention for YouX to remove the 3-year Membership option from 2024 onwards.

CONTACT

Simone Bannister

Head of Engagement

simone.bannister@adelaide.edu.au

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YouX President's Report:

To: YouX Board
Subject: YouX President's Report
Date: 21/07/2023

1. Meetings with the EO and COO

I have met with Kathryn to discuss various issues throughout the past month.

2. Student Engagement Committee

I have been working together with Kathryn and the staff at YouX, on several schemes and proposals for the SAFF funding that has been made available for applications via the student engagement committee. These avenues are chiefly centred on a series of non-bureaucratic major grants for clubs that would be awarded by the clubs committee. The next is a mojo Monday breakfast hosted out of the YouX HQ on Mondays and the final avenue is to provide additional support to students in need via a critical needs grant or a food relief grant. These will be presented and submitted at the next student engagement committee meeting which is held on the 26th of July at 3:00pm.

3. Meeting with Lachlan Coleman

Due to Martin being on leave, I had a meeting with Lachlan Coleman, who is standing in for him during his period of leave. During this meeting, we discussed the outcome of the merger decision and how things are intended to move forward given that both councils have now confirmed that the merger will be going ahead. We also discussed the opinions and view of the students regarding the merger decision and that there does not seem to be a great degree of commentary or chatter regarding the decision.

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4. SRC Activity

The SRC have been working on a food pantry concept and proposal and have put together a paper that has been included in the agenda papers. I believe that this is an excellent initiative and would like to encourage the support of the YouX board towards this initiative

5. Clubs Committee

I recently attended the fifth clubs committee meeting. This meeting saw the approval of an expression of interest as well as the approval of the provisional registration of the finance society. This is a resurrection of an old club that died out a few years ago and I am certainly excited to see what the future has in store for this club. Further to this time was also spent discussing the proposed reforms to the rules concerning committees as well as an application for SSAF grant funding from the university. It was decided that this application would focus on providing a series of non-bureaucratic major grants for clubs, to be awarded by the clubs committee. The aim of these grants is to boost campus culture.

6. International Students Orientation

I had the recent privilege of presenting to the new international students during the mid-year Oweek. It proved a great platform for introducing students that are joining us in the mid-year intake, to the services and benefits offered by YouX and how they might enhance their experience on campus through becoming a member and attending the events or participating in the many other enjoyable services and clubs that are supported and provided by YouX. Ultimately, it was great to be able to present the core services that YouX provides and highlight the advantage of being a YouX member.

7. Student Media Committee

The second student media committee meeting. It was good to hear that publication and distribution of On Dit editions remains on track. Furthermore, it was good to hear that the Whealmed Podcast, run by students, is gaining traction and warm reception amongst the general student body.

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8. Conclusion

In conclusion, it has been an enjoyable and busy month. I look forward to continuing my efforts to heighten the YouX experience on campus.

Yours Sincerely,
Luke Allen
YouX President

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