



YouX

Board Meeting Agenda October 2023

For the meeting on 25th of October 2023

In the Board Room at 5:30pm

1. Acknowledgment of Traditional Owners and Apologies **LA**

We would like to Acknowledge that the land we meet on today is the traditional lands of the Kaurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2. Declaration of Conflict of Interest **LA**

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Unstarred Agenda Items **LA**

Recommendation:

That all unstarred items are approved.



4. Minutes of Previous Meeting **LA**

Recommendation:

That the Board accepts the minutes of the meeting on the 20th of September 2023 as a true and accurate record.

5. YouX President's Report* **LA**

6. SRC President's Report **GT**

7. Clubs Committee Chair Report* **JA**

8. Finance Policy* **FE**

Recommendation:

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Amend:

4.15. Administrator (A)

4.16. Clubs Administrator (CA)

4.17. Clubs Committee (CC)

6.4.1. Value up to \$1,000 A, CA, MO, SEC

6.7.1. Up to \$500 A, CA

6.10.1 Approve up to \$1,100 of grants per club per eligible application Clubs
Committee to be advised
and authorises the EO to alter the Master Copy accordingly.

9. Budget Policy*

FE

Recommendation:

Regarding the power granted in Clause 21 of the AUU Constitution, this Board resolves to:

Create:

Budget Policy

and authorises the EO to alter the Master Copy accordingly.

10. Board Election Results*

LA

11. In-Camera Items*

LA

12. Close:

Next Meeting:

22/11/2023

Close of Submissions:

COB 15/11/2023

Persons Responsible for Agenda Items:

Luke Allen (LA)

Georgia Thomas (GT)

John Arputharaj (JA)

Felix Eldridge (FE)

Previous Meeting Minutes:



YouX

**Board Meeting Minutes
September 2023**

For the meeting on 20th of September 2023

In the Board Room at 5:30pm

Present:	Apologies:
Luke Allen (YouX President)	Ruby Stewart (Executive)
Felix Eldridge (Vice President)	
Jacob Allen (Executive)	
Merlin Wang (Executive)	Absentee:
Grace Franco (Zoom)	
John Arputharaj	
Emily Deng (Zoom)	Minutes Secretary:
Nix Herriot	Kaitlin Ru-Yan Teh
Liam Johns	
Kathryn Howes	
Michael Physick	
Louise (OnDit Editor)	

Meeting opened at 5.31pm.

1. Acknowledgment of Traditional Owners and Apologies

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the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2. Declaration of Conflict of Interest **LA**

That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.

3. Unstarred Agenda Items **LA**

Recommendation:

That all unstarred items are approved.

Moved: Felix Eldridge

CARRIED

Seconded: John Arputharaj

4. Minutes of Previous Meeting **LA**

Recommendation:

That the Board accepts the minutes of the meeting on the 23rd of August 2023 as a true and accurate record.

5. YouX President's Report* **LA**

The chair was passed to Felix Eldridge at 5.32pm.

Luke has had more general discussions and catch ups with Kathryn.

Luke also ran through the Level 4 Union House updates with the student engagement committee. There were also discussions surrounding the 150-year celebration for the next year. Furthermore, the university merger was also addressed and Martin stressed that the student experience is at the forefront of their minds.

The clubs committee had an additional meeting today. The major boost grant has been a roaring success with 14 or so applications, where only one was knocked back.

Luke also attended the Student Experience Administration Domain Kick Off. Everyone involved in student experience from the University of Adelaide and the

University of South Australia had been invited. The streams that are going to be taken and tackled first were highlighted.

The chair was passed back to Luke Allen at 5.36pm.

6. SRC President's Report

GT

7. Clubs Committee Chair Report*

JA

John Arputharaj reported on the 7th clubs committee of the year and the kickstart of the boost funding scheme. The committee was very impressed with how the clubs reacted to the scheme with 15 total applications and 14 of those approved, which expended the entire budget allocated for the major boost clubs grant. In which case, the university will be having 14 major events in the next month.

Clubs have also been extremely active in general, with the clubs budget being almost fully exhausted.

8. Any Other Business

The Board agreed to increase the Clubs budget by \$20,000. This could potentially be possible due to, mainly, the uptick in vending. Kathryn will address this again in Mid-October to see if the additional \$20,000 has been exhausted yet.

9. In-Camera Items*

LA

Meeting moved in-camera at 5.42pm.

Declaration of Conflict of Interest

Confidentiality Declaration

Minutes of Previous Meeting

Recommendation:

That the Board accepts the minutes of the meeting of the 23rd of August 2023 as a true and accurate record.

CARRIED

2024 Budget

Recommendation:

That the Board approves the 2024 budget.

CARRIED

Merger Update

Any Other Business

Meeting moved ex-camera at 6.59pm.

10. Close:

Meeting closed at 6.59pm.

Next Meeting:

25/10/2023

Close of Submissions:

COB 18/10/2023

Persons Responsible for Agenda Items:

Luke Allen (LA)

Kathryn Howes (KH)

Georgia Thomas (GT)

John Arputharaj (JA)

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YouX President's Report:

To: YouX Board
Subject: YouX President's Report
Date: 21/10/2023

1. Meetings with the EO

I have met with Kathryn to discuss various issues throughout the past month.

2. Student Engagement Committee

I am scheduled to attend the last student engagement committee meeting for the year on Wednesday 25/10 and will provide a verbal report during the board meeting.

3. Meeting with Martin McCarron

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I have had two meetings with Martin McCarron, head of Student Engagement, where we discussed several things. Martin mentioned that the University were aiming at reaching out and providing support to individuals who are affected by the current conflicts between Israel and the Hamas. Martin also provided a brief update on the merger and upcoming student focus groups that will be established to provide students with the opportunity to discuss and provide input on the following topics:

- What does a great university student experience look like for you?
- What would you like to see improved in the design of Adelaide University?
- How would students like to be involved in co-design?

I look forward to attending the first of these sessions on Tuesday 24/10 and will provide a verbal update in the board meeting.

4. Clubs Committee

The 8th clubs committee meeting has been held. During this meeting, we discussed several expressions of interest and new club registrations as well as a few provisional registrations. Further to this a great number of grant applications were approved. The clubs committee also expressed willingness to schedule an additional meeting should there be a build-up of expressions of interest, provisional registrations, or grant applications.

It is also worth mentioning that Tony Gunn has recently been employed as a Student Engagement Coordinator due to the recent resignation of Kate Long. Tony is already doing an excellent job within the role, and I look forward to the things that the future clubs committee will achieve with his assistance.

Finally,

5. YouX 2024 Budget

Following last board meeting, I am pleased to announce that the YouX budget for 2024 has been approved. The budget is the highest student service delivery budget

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delivered in since voluntary student unionism was legislated in 2005. This is a tremendous achievement and one that I am incredibly proud of. I have attempted to summarise some of the key changes from last year's budget in the table below.

Category	Budgeted Increase	Notes
YouX presence at Roseworthy	\$11 400	Aimed at increasing our offerings and support at Roseworthy
Clubs Grants	\$100 000	Doubling of the Clubs grants budget
SRC	\$ 13 500	Providing funding for a food pantry for students in need
Student Media	\$ 13 000	Will be used to upgrade the current distribution stands, increase the printing budget and provide increased promotion
Events	\$ 55 000	Aimed at providing more events on campus as well as a Mojo Monday offering at the YouX HQ.
Student Care	\$ 147 000	This increases the student care budget to a value greater the \$1 million. The increase is distributed between increases in grant offerings for students in need, and increased provision of education and welfare support to students

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6. Mojo Monday

I am pleased to announce that Mojo Monday has recently been launched. This offering is a new initiative and enables students to obtain non-perishable food items from the YouX HQ. This is aimed at helping fill the gap of breakfast club which does not operate on Mondays and ensures that all students are able to obtain sustenance whilst studying on campus.

7. Conclusion

In conclusion, it has been an enjoyable and busy month. I look forward to continuing my efforts to heighten the YouX experience on campus during my final month as YouX president.

Yours Sincerely,
Luke Allen
YouX President

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SRC President's Report:

Missing

YouX

Budget Policy:

BUDGET POLICY AUTHORITY

A Policy of YouX (historically the Adelaide University Union) enacted pursuant to
Clause 21 of the AUU Constitution

POLICY

1. Objectives

- 1.1 To establish an accountable process by which the YouX Annual Budget is drafted and approved.
- 1.2 To facilitate the better monitoring of the Annual Budget by the Executive.
- 1.3 To manage any amendments or variations to the Annual Budget as required from time to time.

2. Definitions

- 2.1 The definitions of Clause 3 of the AUU Constitution apply to this policy unless specified otherwise below.
- 2.2 Annual Budget means the operational financial budget proposed by the Executive Officer to be approved by the Board for submission to the University for funding.
- 2.3 first budget meeting means the first of the two required meetings of the Executive prior to the approval of the Annual Budget.
- 2.4 second budget meeting means the second of the two required meetings of the Executive prior to the approval of the Annual Budget.

3. Interpretation

Interpretation of this policy is within the jurisdiction of the President, pursuant to the authority of Board.

4. Application

4.1 The Board shall approve the YouX Annual Budget in accordance with the terms set out in this Policy.

4.2 This Policy shall not affect any existing powers of the Board, Executive or EO to vary expenditure within the Annual Budget as required from time to time.

5. Budget Approval Process

5.1 The Executive shall meet to discuss and analyse the Annual Budget no less than two times prior to the approval of the Annual Budget by the Board.

5.2 Nothing in this Policy shall prohibit the Executive or Board holding additional meetings for the purposes of discussing and analysing the Annual Budget, as they see fit to do so.

5.3 During the first budget meeting:

5.3.1 The EO shall present the Annual Budget for the preceding year to the Executive to review;

5.3.2 The EO may make recommendations to the Executive of the EO's preferred core budget priorities for the Annual Budget and any suggested specific allocation of funds to any budget line or budget cost centre; and

5.3.3 The Executive may make recommendations to the EO regarding its preferred core budget priorities for the Annual Budget and any suggested specific allocation of funds to any budget line or budget cost centre.

5.4 The EO shall use any recommendations from the Executive at the first budget meeting and any recommendations from relevant YouX staff to guide the drafting of the proposed Annual Budget.

5.5 During the second budget meeting:

5.5.1 The EO shall present a proposed Annual Budget for review by the Executive.

5.5.2 The Executive and EO shall examine the proposed Annual Budget in depth and the Executive may make specific recommendations as to what amendments they wish to see within the budget.

5.6 When reviewing the proposed Annual Budget and making recommendations, the Executive shall consider the following factors, but may consider others as it deems fit:

5.6.1 The overall financial position of YouX including the budget's forecasted surplus or deficit; and

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5.6.2 The budget's capacity to deliver key services to students and members in accordance with the Constitution.

5.7 The first and second budget meetings must be held no less than fourteen calendar days apart.

5.8 The EO shall make any amendments to the proposed Annual Budget that are requested by the Executive at the second budget meeting, and this revised draft of the Annual Budget shall be submitted to the Board for approval at a subsequent Board meeting.

5.9 The Board shall not be bound by any decision of the Executive regarding recommended funding and may make any amendments it deems fit to the proposed Annual Budget before approving it.

5.10 Any Director shall be entitled to request access to the proposed Annual Budget at any stage of its drafting, and any Director may make any recommendations to the EO regarding specific allocation of funds to any budget line or budget cost centre.

5.11 The proposed Annual Budget must be circulated to all Directors no less than seven days before its scheduled approval.

6. Monitoring of Financial Position by the Executive

6.1 The EO shall submit to the Executive a YouX Profit and Loss Statement for each meeting of the Executive, provided that reasonable notice of the meeting was given by the President.

6.2 The EO shall provide a written or verbal summary of YouX's overall financial position for review, including the financial positions of any of its subsidiary organisations, at each meeting of the Executive, provided that reasonable notice of the meeting was given by the President.

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